



Group Scout Council Annual Report 2019 - 2020

General Information

Tadley Scout Group

Vice Presidents:

Mike & Ann Broad

Executive Committee:

Trustees:

Brian Spray	Chairman
Fiona Hunt	Secretary
Naomi Bailey	Treasurer
Norman Godfrey	Group Scout Leader (1/4/19 – 20/5/20)
Gloria Bailey	Group Scout Leader (1/6/20 – Present)

Section Representatives:

Matthew Savill	Beavers
Helen Belcher	Cubs
Gareth Cairns	Scouts

Parent Representatives:

Paul Caruthers
Graham Hutcheson

Other Appointments:

Bankers:

Barclays Bank Plc	Group Account
Lloyds Bank Plc	Scouts Account
HSBC	Cubs Account

Scrutineer:

Ashleigh Bull

Scout Association Registration No. 31991

Principal Address:

The Diamond Scout Centre
Southdown Road
Tadley RG26 4BS

Agenda

1. Welcome
2. Apologies for absence
3. Minutes of last AGM – to be approved
4. Matters arising
5. Chair's review of the last year
6. Adoption of accounts
7. Executive committee stands down
8. Appointment of Chair
9. Adoption of constitution
10. Elections to the Executive
 - a. Ex Officio Members
 - i. Treasurer
 - ii. Secretary
 - iii. Beavers
 - iv. Cubs
 - v. Scouts
 - b. Elected Members
 - c. Nominated Members
11. Appointment of independent scrutineer
12. Any other business
13. Date of next Group Scout Council
12/7/2021 8pm
14. Close Meeting

Minutes – AGM 11/7/19

The Tadley Group Scout Council was held in the Diamond Scout Centre on 11/7/19, parents and young people were invited and present. The attendance list was signed by all in attendance and apologies noted.

Overview and welcome Presented by Brian Spray
Group Chairman: for a summary of the year please refer to the Group report for details.
One of the items not mentioned in the Group report is the fact that I am not getting any younger and there will come a time when we will need a new Group Chairman.
The minutes of the previous Group Scout Council were agreed to be a true record with no amendments and were passed as such.
Acceptance of Accounts. Proposed & Seconded by Katie Rowe and Mel Russell

The Group Scout Leader – Norman Godfrey, appointed Brian Spray as the Group Chair for another year, who then took over the meeting to continue the appointments to the Executive Committee;

Ex-Officio Members –

Group Scout Leader – Norman Godfrey
Secretary – Fiona Hunt
Treasurer – Vacant
Beaver representative – Matthew Savill
Cub representative – Helen Belcher
Scout representative – Gareth Cairn

Elected Members –

Paul Carruthers
Graham Hutcheson

All parents were asked if they could offer some time to support their Scout Group and if anyone was willing to take on the Treasurers role.

The remainder of the evening was spent handing out awards to the young people led by Norman Godfrey GSL.

Tuesday Beavers:

Harry Law
Oscar Carruthers

Wednesday Beavers:

Harry Pedley
Oscar Le Cornu

Hurricane Cubs:

Dave Anderson Award - Oliver Gibbons

Spitfire Cubs:

Dave Anderson Award - Keira McManus

Six of the year – Blue; Elliot Hutcheson, Grace Reay, Freddie Savill, Megan Hawker, Jasper McManus & Eli Appleton

Darwin Scouts:

Top Scout Award – Edward Lilleystone

Patrol of the year – Hawks; Michael Kronfeld, Libby Brown, Edward Lilleystone, Daniel Hawker, Poppy Nicel, Jack O'Meara & Connor Bell

Newton Scouts:

Top Scout Award – Finn O'Dowd
Patrol of the year – Hawks; Thomas Hutcheson, Bradley Thorne, Kieran Jones, & Quinn Appleton.

The date for the next Group Scout Council was set as 13/7/20.

The meeting was closed and refreshments served.

Chair's Report

This year has been another successful year for the Group with all the sections running with high numbers of young people enjoying Scouting. Delivering activities to all these young people means we always need adults to support the current Leaders, and become new Leaders. More and more we are finding that the work / home / scouting balance has to be compromised for all to achieve the delivery of Scouting. We thank all the Leaders for their commitment. Whilst thanking all the Leaders we must remember and thank the people who make a commitment to help with the administration of the Group. This is a smaller group of people and joining this team is not as large a commitment as a Leader. The Group executive has met six times this year. Moving on to finance and 2019/20 has been a similar challenge to 2018/19 for us. We need to address the hall hiring as we have still to replace some of those that have left.

A small light at the end of this tunnel is the U3A recorder group now meets on a Friday for two hours in the small hall.

We have also managed to get a grant from Tadley Town Council total £2,500 and at the time we discussed with the Council an application for January 2021 and we have been encouraged to apply to The Good Exchange (Greenham Common Trust) who have an arrangement with the Council to match fund.

Right at the end of the year we said farewell to Norman Godfrey who as Scout Leader and more recently as Group Scout Leader had supported the Group [28years] and assisted with many County Scout events.

So to conclude we have a fantastic Group run by some outstanding Adults and repeating myself I thank them all.

Brian (Len) Spray
Group Chair

Group Scout Leaders Report

I took over the role of Group Scout Leader for Tadley Scouts on 1/6/20, some of you may already know me as I have been an Assistant Cub leader with Spitfire's for the last couple of years.

I have been involved in Scouting since 2010 and have held a number of different roles from Group Secretary to Group Scout Leader within Basingstoke East.

I am looking forward to working with the Leaders and young people to continue the great scouting in Tadley and to continue the growth and development of members and the group as a whole.

I welcome your support with assisting the Leaders in the sections and supporting our Group fundraising.

I am keen to hear your thoughts on any new fundraising ideas / opportunities as we are always looking to maintain the low subscription fees for members.

I'm also keen to hear of any help you can offer the Group, be that; helping to tidy up after a session, join the Executive committee, Assist in fundraising opportunities, or become part of the leadership team. I'm sure we have a role that would suit you.

Please feel free to have a conversation with me any time.

Gloria Bailey
Group Scout Leader
Gloria.bailey@tadleyscouts.org.uk

Beavers

Tuesday Beavers

2019 was another active year for Tadley beavers and we packed in many activities.

It started with us working on our Communicator's badge, Team Challenge and learning about other cultures and trying their food, we had a burns night celebration and everyone tried some Haggis. We completed our International Badge, made pancakes and finished the first part of the year with a visit to Atmosphere Trampoline Park.

We joined the County at 4 Kingdoms enjoying the many activities that are there, the Beavers had a full day playing on the Donut slide having tractor and train trips and meeting the many other beavers from across Hampshire.

Unfortunately with the closure of JJ's soft play, our annual district sleepover went out the window, but as luck would have it the second County Beaver camp was being advertised at Ferny Crofts in the new forest which we enrolled for, the theme for this camp was Space camp to align with the first moon landing anniversary.

This is the first time that we have taken the Beavers camping without the other scout sections so it took a bit of planning.

We joined Baughurst and Pamber Heath at the camp site and dived head first into the activities, the Beavers took part in Archery, Climbing, they made dough twists and smores in the cooking zone and had a brilliant time in the fun zone and after the day was done we joined with the other colonies to sing

around the camp fire, the Beavers slept under canvas before undertaking further activities on the Sunday, leaving for home in the afternoon tired and happy.

We had a McMillian's Coffee Evening raising over £100 for a worthwhile cause, we also made the most of the good weather getting out and about visiting Tadley Common and trying out the exercise equipment, Grass sledging in Pamber, pond dipping at Paices wood and walking around the Roman Wall, not forgetting we enjoyed our annual trip to Paultons Park although it was a bit wet this year.

We took part in the now annual Tadley Scarecrow trail picking Willy Wonka as our contribution, I know many people enjoyed finding all of the fantastic scarecrow entries across Tadley and although our entry didn't win any prizes it was fun to take part.

We again contributed to our Christmas fete which was the most successful ever, Beavers made snowman wreaths which sold out on the day.

As always everything we do goes towards badges and ultimately completing the Chief Scout Bronze award which is the highest award that the Beavers can earn and this year it was achieved by six of our Beavers who will be receiving their awards shortly.

We also said goodbye to several Beavers who moved up to Cubs and some new recruits joined us.

2019 was finished off with a Christmas Party held in Baughurst

Village hall, where 60 Beavers danced, jumped and sang to the disco before being fed with Burgers and pudding and then sent off home with a goodbye from us all and a Christmas camp blanket badge.

Thank you to everyone that has visited and helped us throughout the year

Badger, Woodpecker, Hedgehog, Stag, Otter and Lady Bird.

Wednesday Beavers

We have a lively group of Beavers aged 6-8, we are currently waving goodbye to a few every half term as they leave us to continue their Scouting journey with the Cubs.

We have had another busy year and have been lucky enough to have been visited by the local PCSO who brought along their police van to lock all the children up (an adventure they all loved).

We also welcomed a local Clog dancing group and had a great time learning all about the customs of clog dancing and learning some dances as well.

We visited the Fire Station in Tadley and all had a go at using the water hoses and we had a visitor teaching us all about recycling.

At Christmas we helped to cheer up Children in Hospital by making them some special Christmas Cards.

The Beavers were able to join in with Beavers from all across the County to visit Paulton's Park.

We paraded with the Group for Remembrance Sunday and attended the services laying poppies at the memorial.

On top of all that, we have practiced our first aid, done some science experiments, learned about safe cycling, toasted marshmallows on the fire, sung scouting songs, made placemats for Christmas, found out about Fair Trade, been Secret Agents, had sleepovers, been grass sledging, had fun at the Panto and enjoyed a Halloween party.

Thank you to all the leaders, helpers and parents for your support throughout the year.

Squirrel, Mouse, Fox, Falcon and Ladybird.



Hurricane Cubs

Tadley Hurricanes continues under the leadership of Helen (Akela), Debbie (Raksha), Stuart (Baloo) and Nick (Kaa).

Membership of Hurricane Cubs has had an average of 30 cubs over the year. Numbers vary as Beavers 'swim up' and Cubs move on to Scouts. The Facebook closed group page, which is purely for adults who are responsible for the cubs, has proved to be a successful way to share information, but we will continue to send emails and letters home.

The group can be found at <https://www.facebook.com/groups/tadleycubs/>

The main highlights of the past year have been:

- **Summer Term** - We embarked on the Science badge by planting seeds, making slime and perfecting the recipe and making ice cream by using dry ice kindly supplied by Raksha's boss. We continued through the term by learning life skills and the Emergency Aid badge before preparing for our annual summer camp. This year we went to Ferny Croft with the Spitfire Pack and the cubs enjoyed renewing friendships and taking part in paddle games. One or two of the cubs may have got wet! Other tests of bravery included crate stacking with some cubs trying this for the first time and getting really high before the

crates started to topple. The term finished with a 'beach' party.

- **September** brought us back together and we started off by trying our hand at a new sport – green bowls kindly run for the cubs by Burghfield Bowls Club. We had a great time and discovered that bowls isn't just for old people!
- We also had a go at becoming 'stop go' animators using Lego. Some of the films were very amusing.
- As is becoming tradition we supported the Royal British Legion by selling poppies in November before attending the annual Festival of Remembrance at St Paul's Church the next day.
- The term also included backwoods cooking with a WWII theme and making sweetie cones for the Christmas Bazaar.
- The cubs enjoyed a walk in the dark to see Tadley's Christmas Lights. We finished the walk with a few chips, as is becoming a bit of a tradition.
- **The spring term** saw us return to cubs and continue with the Science badge by making birdfeeders, and bath bombs for Mothering Sunday. We had a visit from a local person who talked to the cubs about the changes that they have seen in Tadley during their time living here. She told them about the hidden air raid shelters and how

Burnham Copse had started life in some MOD buildings where Searing Close is now. We also explored crests and coat of arms and designed our own. Term was cut a little short by the effects of the Global pandemic so we didn't end with the planned Easter Egg hunt using tracking signs.

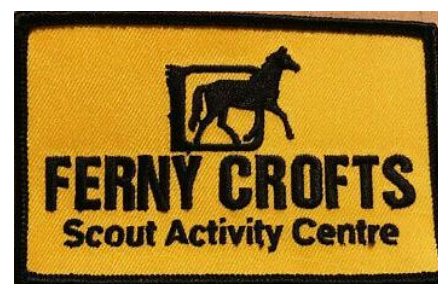
- There were many other highlights too numerous to list here.

Looking to the future...

Scouting for the Cubs may look a little different as we look to the summer term of 2020 but I am sure we will continue to have many adventures.

Thank you to the Cub team and the support of the parents without whom none of this could have taken place.

Helen - Akela Hurricanes



Spitfire Cubs

Tadley Spitfire Cubs continue to be led by Gill (Akela), Joanne (Bagheera), and Gloria (Ikki), Graham (Mang) continues as parent helper, and Anna as Young Leader. Also, during the year, we have had Paul join the team as a parent helper and Thomas as a Young Leader.

This has been a very strange year for Scouting, but from April until February life continued as normal and again Cubs achieved many varied badges with much time spent outdoors.

In May we did indoor caving to the excitement of the Cubs

- We had a highly successful litter pick at Tadley Common
- We went grass sledging and had great fun racing down the slope

In June we went tracking in Pamber Forest, learnt some tracking signs, laid trails and had fun following each other's trails

- At the end of June, we had a very successful camp with Hurricane Cubs at Ferny Crofts in the New Forest. Cubs went on a great, sunny afternoon hike, were thrilled by crate stacking, did some cooking, had a campfire and camp fire songs amongst other things.
- Over two weeks we learnt about bicycle care and maintenance, then the following week had an exciting off-road cycle ride in Pamber Forest

The summer term finished with a very wet water games evening, and BBQ.

The autumn term was filled with many activities including acting out

mimes, first aid, junk modelling, learning about aircraft and viewing many models, and craft

- The first half term culminated with an evening hike in Pamber Forest in the dark, seeing how much we could actually see, and listening to the many varied noises
- After half term we then spent two weeks doing campfire cooking, then learnt about road safety, and played board games
- We went on an evening walk to see the Christmas lights and eat delicious chips
- The highlight of the term was a bounce and sleepover at Flip Out which many Cubs attended and where we were joined by Hurricane Cubs and other Packs in the District
- The term finished with a Christmas stories and DVD evening with party tea, which was enjoyed by all. Thank you, Michelle and Ian, for all your help in running this evening.

The spring term began with Cubs doing problem solving, who knew what problems the Leaders would need to solve by the end of term!

- Cubs played games, showed their collections or hobbies, baked cakes in a mug, cooked curry, and perfected their computer skills
- We had an interesting and informative evening at Basingstoke Police station, learning about the varied work of the police, looking at their vehicles and equipment, and being locked in a cell!
- At the beginning of March, we had an interesting visit to Basingstoke Mosque and learnt

about their building, their dress and the Muslim faith

- Then very abruptly – LOCKDOWN!

Over the last year, through their hard work and commitment, three Cubs have achieved their Chief Scout's Silver Award. This is the highest award for Cubs, and we are very proud of them.

Finally, thank you very much to all the Spitfire Leadership team, and all the parents and other Leaders who have been involved with Spitfire Cubs this year. Cubs cannot be provided with a varied programme of fun, excitement and adventure without planning, preparation and organisation, time and support, so thank you.

Gill (Akela), CSL Spitfire Cubs

مواقيت الإفطار والسحور

Basingstoke

Ramadan Timing



Newton & Darwin Scouts

The summer saw some of the Scouts attend Summer Camp at Danesmead in Hertfordshire. During the camp as well as completing the Survival Skills badge, they also had the opportunity to take part in White Water Rafting at Lee Valley. They had lots of fun doing this and took the opportunity to push several of the leaders into the water. The camp followed the Tadley theme of traditional scouting with the scouts camping in Patrols and cooking most of their meals over open fire.

Other evenings activities include a Scottish themed night and work on fire safety. The work on fire safety was put into practice during the Guy Fawkes night. Also; for a pleasant change they undertook a sewing activity for Christmas craft (not sure that they can sew on their own badges yet).

During the Spring Term we have hosted a visit from the local Police Community Support Officers, undertaken a Chinese cooking evening and also made welsh cakes. This was linked to traditional activities like wide games and map reading skills.

Thanks to all the parents, and other leaders that have supported Scouts throughout the year we couldn't do it without your help.

However, with work demands we are struggling some nights for leaders at Scouts and if anyone has some spare time to help deliver our lively programme to keen troops please have a chat with any of the

Scout leadership.

All of this could not be completed without the support of the entire leadership team.

Thanks to Chrissy, Rob, Nathan, Charlotte, Andy, Jade and Sam. We are also helped by our young leaders Simon and Michael.

Gareth Cairns
Newton Troop Scout Leader

Tim Gibbons
Darwin Troop Scout Leader



Awards

Chief Scout Bronze Award



Oliver Yalden

Fraser Russell

Harry Law

Jayden Birt

Oscar Carruthers

Harry Bower

Oliver Gould

Zaiden Crook

Jasper McManus

Amelia Jaggard

Logan Dyer

Zoe Manning

Chief Scout Silver Award



Oliver Gibbons

Elliot Hutcheson

Keira McManus

Ben Threadgold

Christian Wilson

Luke Yalden

Ruben Coviello

Cameron Russell

Chief Scout Gold Award



Joshua Tatam

Accounts

Tadley Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	21/03/2019	To	31/03/2020

Receipts and payments

	2019/20				2018/19	2020/21
	Unrestricted funds	Cub Account funds	Scout Account funds	Total funds	Total funds	Budget
	£	£	£	£	£	£
Receipts						
Donations, legacies and similar income						
Membership subscriptions	£12,023.00	£0.00	£0.00	£12,023.00	£9,649.00	£12,000.00
Less: Membership subscriptions paid on (National/County/Area/District) enter figures with a minus sign	-£7,939.47	£0.00	£0.00	-£7,939.47	-£5,762.20	-£9,000.00
Net membership subscriptions retained	£4,083.53	£0.00	£0.00	£4,083.53	£3,886.80	£3,000.00
Donations	£2.00	£0.00	£0.00	£2.00	£727.56	£0.00
Gift Aid	£0.00	£0.00	£0.00	£0.00	£0.00	£2,000.00
Camp Fees	£0.00	£1,150.00	£5,075.00	£6,225.00	£8,312.67	£7,000.00
Hall Hire	£6,985.20	£0.00	£0.00	£6,985.20	£5,828.00	£5,000.00
Activities	£695.50	£20.00	£5.00	£720.50	£4,503.47	£1,500.00
Sub total	£11,766.23	£1,170.00	£5,080.00	£18,016.23	£23,258.50	£18,500.00
Grants						
Maintenance grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other grants	£2,500.00	£0.00	£0.00	£2,500.00	£240.72	£0.00
Sub total	£2,500.00	£0.00	£0.00	£2,500.00	£240.72	£0.00
Fundraising (gross)						
Marquee Hire	£0.00	£0.00	£0.00	£0.00	£300.00	£0.00
Xmas Fete	£1,879.26	£0.00	£0.00	£1,879.26	£392.05	£1,500.00
Easy Fundraising	£234.73	£0.00	£0.00	£234.73	£0.00	£100.00
Other fundraising activities	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00
Sub total	£2,113.99	£0.00	£0.00	£2,113.99	£692.05	£2,100.00
Investment income						
Bank interest	£12.00	£0.00	£0.00	£12.00	£12.64	£10.00
Building Society interest	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
The Scout Association Short Term Investment Service	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Property Rent income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other investment income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£12.00	£0.00	£0.00	£12.00	£12.64	£10.00
Total Gross Income	£16,392.22	£1,170.00	£5,080.00	£22,642.22	£24,203.91	£20,610.00
Asset and investment sales, etc.	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total receipts	£16,392.22	£1,170.00	£5,080.00	£22,642.22	£24,203.91	£20,610.00

Tadley Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	21/03/2019	To	31/03/2020

Receipts and payments

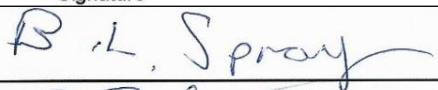

	2019/20				2018/19	2020/21
	Unrestricted funds	Cub Account funds	Scout Account funds	Total funds	Total funds	Budget
	£	£	£	£	£	£
Payments						
Charitable Payments						
Charitable payment	£0.00	£20.00	£0.00	£20.00	£334.05	£0.00
Youth programme and activities	£488.22	£20.00	£140.43	£648.65	£3,773.91	£3,500.00
Camp costs	£485.00	£918.61	£4,848.71	£6,252.32	£7,556.87	£5,000.00
Adult support and training	£0.00	£0.00	£0.00	£0.00	£24.00	£25.00
Advertising & Marketing	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance	£2,063.14	£0.00	£0.00	£2,063.14	£2,011.48	£2,000.00
Repairs and Renewals	£1,147.48	£94.98	£72.86	£1,315.32	£3,819.44	£1,000.00
Materials and equipment	£0.00	£0.00	£0.00	£0.00	£576.12	£500.00
Printing and photocopying	£177.50	£0.00	£0.00	£177.50	£0.00	£20.00
Uniforms & Badges	£721.53	£8.35	£74.98	£804.86	£1,212.75	£600.00
DSC Cleaning costs	£1,864.28	£0.00	£0.00	£1,864.28	£1,674.36	£1,500.00
Telephone / Internet	£1,971.98	£0.00	£0.00	£1,971.98	£1,115.83	£320.00
Utilities	£3,580.38	£0.00	£0.00	£3,580.38	£4,575.28	£3,000.00
OSM system fees	£95.80	£0.00	£0.00	£95.80	£0.00	£100.00
Other Expenses - Trophies	£352.64	£0.00	£0.00	£352.64	£201.14	£300.00
Sub total	£12,947.95	£1,041.94	£5,136.98	£19,126.87	£26,875.23	£17,865.00
Fundraising expenses						
Xmas Fete	£314.43	£0.00	£0.00	£314.43	£0.00	£300.00
Detail 2	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Detail 3	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Detail 4	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other fundraising costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£314.43	£0.00	£0.00	£314.43	£0.00	£300.00
Total Gross Expenditure	£13,262.38	£1,041.94	£5,136.98	£19,441.30	£26,875.23	£18,165.00
Asset and investment purchases, etc.	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total payments	£13,262.38	£1,041.94	£5,136.98	£19,441.30	£26,875.23	£18,165.00
Net of receipts/(payments)	£3,129.84	£128.06	-£56.98	£3,200.92	-£2,671.32	£2,445.00
Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Cash funds last year end	£12,171.50	£28.12	£1,064.19	£13,263.81	£14,842.82	£0.00
Cash funds this year end	£15,301.34	£156.18	£1,007.21	£16,464.73	£12,171.50	£2,445.00

Statement of assets and liabilities at the end of the year

	2019/2020				2018/2019	2020/2021
	Unrestricted funds	Cub Account funds	Scout Account funds	Total funds	Total funds	Budget
	£	£	£	£	£	£
Cash funds						
Bank current General account	£7,935.09	£139.18	£763.31	£8,837.58	£4,588.44	£10,000.00
Bank savings account - to close group down & return land etc.	£10,948.04	£0.00	£0.00	£10,948.04	£6,490.75	£11,000.00
Bank deposit Endowment account	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Scout Section Restricted Funds (Re-classifies as not restricted fund)	£0.00	£0.00	£0.00	£0.00	£1,064.19	£0.00
Cub Scouts Section Restricted Funds (Re-classifies as not restricted fund)	£0.00	£0.00	£0.00	£0.00	£28.12	£0.00
Cash/Floats	£0.00	£0.00	£81.26	£81.26	£0.00	£0.00
Total cash funds	£18,883.13	£139.18	£844.57	£19,866.88	£12,171.50	£21,000.00
Other monetary assets						
Tax claim	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Debts due from the County/Area/District/Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance claim	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Investment assets						
Investment property - detail	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Quoted investments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other investments - detail	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Non monetary assets for charity's own use						
Badge stock	£477.38	£0.00	£142.62	£620.00	£0.00	£350.00
Shop stock	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other stock	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Land and buildings	£521,623.00	£0.00	£0.00	£521,623.00	£0.00	£500,000.00
Motor vehicles	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Scouting equipment, furniture etc	£33,361.00	£0.00	£0.00	£33,361.00	£0.00	£30,000.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£555,461.38	£0.00	£142.62	£555,604.00	£0.00	£530,350.00
Liabilities						
Accounts not yet paid	£810.06	£3.00	£52.64	£865.70	£0.00	£0.00
Expenses incurred but not invoiced	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions not yet paid - 50% 2020	£2,709.18	£0.00	£0.00	£2,709.18	£0.00	£0.00
Loan - detail	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other liabilities	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£3,519.24	£3.00	£52.64	£3,574.88	£0.00	£0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 7th September 2000 and signed on their behalf by

Signature	Print Name
	Brian Spray Chair
	Naomi Bailey Treasurer

Scrutineers Report

To whom it may concern,

I can confirm that as far as I can tell the Group accounts reflect the current standing of the overall Group.

However, I do have some suggestions of ways in which the running of the accounts can be improved and have some concerns when it comes to the cash flow for the future of the Group.

Feedback:

My first suggestion is that all future transactions that take place are receipted within a duplicate book as soon as monies are received. This will prevent any potential confusion as well as provide yourselves with evidence should an issue arise with a parent or guardian who states you did not give change back. This is concerning because at present if a parent or guardian says they have paid you when they have not, you have no legal standing to be able to prove that they did or did not pay when it comes to cash. Furthermore, this will provide yourselves with an audit trail for account sign off as well as assist in matching receipts to payments and if there are any discrepancies within the account. By making this a part of your standard procedure this will assist in preventing potential issues further down the line.

Similar to the above I would also suggest that people no longer withdraw money from accounts to use across multiple projects. This causes issues when trying to issue an audit trail, even with receipts, as no change is deposited so it cannot be married up, cash should be taken from petty cash, receipted and change re-deposited. This provides a clear audit trail which can be matched and verified, if monies over £50 is needed it needs to be approved by the relevant authority level to ensure the funds can be secured and an audit trail ensued. Following on from this, and to prevent this from happening, I would also suggest closing all other bank accounts and having all funds transferred into the Group bank account which can then be tracked as the appropriate section's funds. This means an overall picture can be seen by the treasurer as well as making it easier to monitor what is being paid by who and when as well as the appropriate approval being granted where needed.

Financial Position:

At present if you take out the carried over finances from the deposits you received you are left with £28,490.95 of which £4,448.44 was a utilities refund which you cannot rely on receiving in future years which leaves you with a net deposit total of £24,045.66. In terms of your

withdrawals you have spent a total of £21,079.42 (after the refund is deducted) which would leave you with a total remaining of £2,966.24 which at first glance appears to be a positive outcome however this does not account for liabilities. At present the group has current liabilities totalling £3,574.88 which in fact would leave you with a deficit of £608.64 if the relevant bodies were to come and claim what is owed to them tomorrow. This does not leave you in an ideal position for the next financial year.

Furthermore, as part of best practice you are supposed to have enough monies in the group to run a full year without receiving any donations. At present if you take into account your savings (£11,250.34) without the liabilities you would be short by £9,829.08 and if you include the liabilities it would be £13,403.96. This is based on this year withdrawals, not including the refund, and assuming all receipts have been received. However, as part of best practice all items and expenditure for the group should be put forward from all leaders to get a true understanding of the cost to run a group (i.e. any paper or ink used etc.). If the leader does not wish to receive the monies for this the receipt should still be received for the audit trail and VAT reasons which can then be paid back to the leader with a receipt and if they want to donate it back they can and it will be logged as such. In order to assist in the process to try and ensure the group reach the above, and as part of best practice in general, I have included a few suggestions below:

1) Set a budget for each section & it is to be kept to:

This will help leaders become more aware of what their current cash flow situation is for a whole term which in turn will help them plan better and make more informed decisions. This will allow for a fair split of monies between the group as well as ensuring that there is enough to last through the year for each section. By setting a reasonable budget it will also ensure there are no excessive purchases going through which have not been approved by the relevant authority. This also reinforces my previous statement that all other bank accounts are to be closed and transferred to the Group account for overseeing by the Treasurer.

2) Bills at Charity/Business Rates:

Ensure all bills are set up on a charity/business rate where possible. This will ensure that competitive rates are received by the group which will assist in the budget and funds going further. Furthermore, when

any invoices are received, which are not in the Treasurer's name, please ensure these are passed along so they can be paid and logged for auditing purposes. No one should be paying bills from their own pocket or bank account as it could come across as suspicious especially if these were to be audited from a higher level.

3) Gift Aid:

A quick and easy win for all involved would be for the group to be set up for Gift Aid. This is free to undertake and will allow taxpayers to sign a form which will let you claim back any tax on donations into the group. This could work hand in hand with the above point of leaders claiming for all expenses even if they were to donate it back into the group where gift aid could be claimed. This is an easy way to assist in building up your funds towards the years running costs in savings however I must stress for you to not rely on these funds coming in as an income as the Government could take this away at any point in time.

4) Making the Most of Assets:

My final suggestion would be to make the most of your assets. In terms of your hall hire you have the potential to increase your revenue by charging for the extra's you are currently giving for free to groups such as storage and Wi-Fi. This will also help to offset any costs incurred by the group for insuring the goods which are currently in the building of other organisations as well as going towards overheads such as the Wi-Fi and sustaining the group. This could come in useful for if any groups fold due to COVID or if you are no longer able to host all groups due to current and or future restrictions due to the virus.

Other Things to Consider:

Taking into account the above there are still some other areas which still need some thought and consideration by the group for instance:

1) Hardship Funds:

Currently there does not appear to be one present for people from less fortunate families and background. As an all-inclusive group it is common practice for groups

to have one of these in place to assist with uniform costs/camps/what the group deems appropriate. These are not set up for judgemental purposes but to assist in the founding concepts of what it is to be a Scout and to do their best and to do their duty for others as well as being open and accepting to others. Once these have been set up they are easy to manage as you only need to top the pot up as opposed to trying to start one from scratch.

2) Increasing Bills:

Bills traditionally increase year on year and under the current situation within the group this could be financially devastating for you. I would highly suggest you take this opportunity to review where your outgoings are going and how to conserve money as well as how to generate more income from the assets you currently have. For instance, you are currently paying for a cleaner, in our current situation is she still being paid to clean a hall which is not being used? Is she providing her own cleaning materials for the job she is hired to do? Finally, have you considered the impact of if there were any unexpected bills to come in such as a roof repair or the lease of the land being pulled which would require a substantial amount of work to be done? I appreciate there is no clear definition of what constitutes a financial amount to cover these unlikely events but it would be wise to put some consideration towards how this could be dealt with if it were to happen.

3) Governance:

I would urge you moving forward to ensure that the appropriate Governance processes are followed and adhered to. This is to assist in protecting members of the leadership team as opposed to being restrictive as it would show that a clear and tried and tested process has been followed. This should help to ensure that the correct decision is made as opposed to a quick and rash decision especially when it comes to sensitive issues such as money within a charity.

Ashleigh Bull 6/9/20
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